**FINAL REPORT**

1. **PARTICULARS OF THE TRAINEE**

|  |  |
| --- | --- |
| NAME(S) |  |
| SURNAME |  |

1. **INFORMATION ON THE TRAINEESHIP AND THE RECEIVING INSTITUTION**

|  |  |
| --- | --- |
| TRAINEESHIP PERIOD |  |
| TRAINEESHIP DURATION | Number of days: ………………….  (minimum of 7 days, maximum of 14 days)  Number of hours: ……………….  (minimum of 20 teaching hours a week) |
| NAME OF THE INSTITUTION |  |
| COUNTRY |  |
| NAME AND PROFESSIONAL TITLE / ACADEMIC TITLE OF THE TRAINEESHIP COORDINATOR |  |
| POSITION OF THE TRAINEESHIP COORDINATOR |  |
| E-MAIL ADDRESS OF THE TRAINEESHIP COORDINATOR |  |

|  |
| --- |
| Scope of tasks performed by the Trainee during the Traineeship period |
|  |

|  |
| --- |
| Teaching competences improved by the Trainee during the Traineeship period |
|  |

………………………………… …………………………………

date and signature of the Traineeship Coordinator date and signature of the Trainee

**Position of the Module Coordinator:**

🗌 Accept 🗌 Decline

…………………………………….…………

date and signature of the Module Coordinator

**Position of the Project Manager:**

🗌 Accept 🗌 Decline

…………………………………….…………

date and signature of the Project Manager