

COURSE DESCRIPTION CARD

NOTE: If the course includes lectures and classes, the Course Description Card applies to both types of instruction.

1. Course title:
Management of European Union Funds

2. Course code:
Number of ECTS credits:4
Course completion mode: Z
Course commenced / Year 2019/2020

3. Major: International Business

4. Department of major coordinator: Department of Consumption Research

5. Name of course instructor:
Lecture Prof. Małgorzata Dziembała, Ph.D.
Examiner Prof. Małgorzata Dziembała, Ph.D.

6. Department of course instructor: International Economic Relations

7. Number of contact hours with students:

Type of instruction	Full-time study	Part-time study
lectures	28	
classes		
foreign language classes		
lab classes		
seminars		
e-learning		
other		
Total hours	28	
examination (hours)		

8. Course timeframe - no. of semesters: ... 1

Course commencement / Year 2019/2020...

Course commencement / Semester summer...

9. Level of tertiary education: Bachelor

10. Course status
Elective ...

11. Course prerequisites -
Compulsory: -
Recommended: -

12. Course objectives:

The main aim of the course is to familiarise students with the financial instrument of EU cohesion policy and principles concerning preparation of projects co-financed from the structural funds.

13. Teaching and learning methods:

A. Direct student-instructor contact:

No.	Teaching methods	Description	Number of hours	
			Full-time study	Part-time study
1	Lectures with the use of some multimedia techniques.	Lectures with the use of some multimedia techniques to present some cases related to the theoretical problems (charts, table, etc.)	22	0
2	Analyses of case studies	Analyses of projects co-financed by the EU funds	4	0
3	Team work	Preparation of the projects, filling in the application forms	2	0
...				0
Total			AS: 28	AN:

B. Self-study:

No.	Learning methods	Description	Number of hours	
			Full-time study	Part-time study
1	Analyses of notes from lectures	Analyses of notes and materials from lectures	42	0
2.	Preparation of project	Preparation of the projects	30	0
...				
Total			BS: 72	BN:

Total AS+BS = 100.....

Examination (E) = 0.....

Total AS+BS+E= 100.....

Total AN+BN = 0.....

Examination (E) = 0.....

Total AN+BN+E = 0

14. Key words: EU cohesion policy, structural funds, projects management**15. Course content:**

1. European Union cohesion policy – evolution, objectives and rules.
2. Instruments of EU cohesion policy – basic characteristics.
3. Regional development programming in the EU.
4. Management of European projects – concept and principles. Institutions participating in the European projects
5. Project planning – methodology of EU project management. Project cycle management.
6. Management of financing of European projects
7. Monitoring, evaluation, control of the European project.
8. Regional policy in Poland and its instruments.
9. Operational programmes co-financed by the EU funds in Poland.
10. Operational programmes co-financed by the EU funds in Poland.
11. Management of operational programmes in Poland. Institutional system of the European projects implementation in Poland.
12. Promotion of the innovation activity from the EU funds.
13. Analysis of undertakings supported from the EU funds – case studies.

16. Course learning outcomes as related to the learning outcomes of the major and methods for assessing student attainment

Intended learning outcomes of the major / Symbols	Intended learning outcomes of the course	Methods for assessing student learning outcomes	Documentation
<u>Knowledge</u>			
IB1_K03# IB1_K05#	<ul style="list-style-type: none"> - knowledge of objectives and rules of the EU cohesion policy, financial instruments of the EU cohesion policy - knowledge of procedures connected with preparation and implementation of projects co-financed by the EU funds, knowledge of the implementation system for the EU structural funds in Poland 	Test	Set of questions
<u>Skills</u>			
IB1_S02# IB1_S09# IB1_S11#	<ul style="list-style-type: none"> - ability to identify EU financial instruments which support the activities of enterprises and other entities, ability to prepare project co-financed by the EU funds, ability to fill in the application form 	Preparation of the project, filling in the application form	Written work, completed application
<u>Social competences</u>			
IB1_C01#	<ul style="list-style-type: none"> - ability to work in a team, including the work on a project co-financed from EU funds 	Evaluation of the assigned tasks	Form of the assigned tasks

17. Method for determining the final course grade:

No.	Methods for awarding credits and course completion requirements	Description	Percentage of the final course grade*
1.	Project	Preparation of the project co-financed from the EU funds	40%
2.	Test	Test	40%
3.	Team work on the case studies.	Analysis of the EU funds utilization by the enterprises, municipalities, cities, regions.	20%

* If students are required to obtain both a class grade and an exam grade, the class grade constitutes at least 30% of the final course grade.

18. Reading list

Mandatory readings:

1. Evans A. :The E.U. Structural Funds. Oxford University Press, 2004.
2. W.Molle, European cohesion policy, Tylor&Francis Ltd, 2007.
3. J. Bachtler, C. Mendez: EU cohesion policy and European integration: the dynamics of EU budget and regional Policy Reform. Routledge, 2013.
4. Official documents available at: <http://europa.eu/>; www.gov.pl

Suggested readings:

R. Newton: Project management step by step: how to plan and manage a highly successful Project. Pearson Education Limited , 2006

19. Language of instruction: English

20. Course instructors' recommendations:-