Katowice, date: …………………

Name and Surname:

Major:

Year of Studies: Dear Mr/Mrs/Ms

Study Cycle: …………………………………….

Group: Vice-Dean for …………………

I wish to kindly request Your consent for my stay at …………………………………………..(partner university, country) within the bilateral agreement in the winter semester/ spring semester 2020\_\_/20\_\_ from ……. to …….. .

I motivate my request by the fact that…….. .

Thank you for considering my request favourably.

 Yours sincerely,

**DECISION OF THE VICE-DEAN:**

Consent given/ Consent not given\*

………………………………………………………

Signature and stamp of the Vice-Dean

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DECISION OF THE THESIS SUPERVISOR (mobility in the final semester of studies)**

Request considered favourably/ Request not considered favourably\*

……………………………………………………….

Signature of the Thesis Supervisor

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**GRADE AVERAGE (from previous completed semesters) – to be filled in by the Dean’s Office**

…………………... …………………………………………….

Grade Average Signature and stamp of the Dean’s Office

*\*mark as appropriate*