

UNIVERSITY OF MARIBOR

Faculty of Economics and Busines

Razlagova 14, 2000 Maribor

Slovenia

International Relations Office

# ERASMUS TRAINING in Maribor

***„…let***´***s gain dynamic and positive experiences…“***

Practical placement: **Faculty of Economics and Business** - **International**

 **Relations Office**

Short description of main tasks:

* collaborating with foreign partners, universities and institutions;
* administrative and other tasks, considering incoming and outgoing students;
* activities in some international projects

Duration of training: **6 months**

Beginning of training: **28th of February 2021 – 31th of August 2021**

Conditions of payment: Erasmus or other scholarship from home institution

 Requirements: - CV with photo and Motivation Letter to one of the emails

 mentioned below

* well proficient in English (at least B2 level)
* well proficient in computer programmes (Word, Excell,..)
* communicative and open-minded person
* international experience
* field of study is not important

What do we offer: - **all students benefits** (food coupons,library);

* **work in a pleasant and international environment;**
* **lively and young atmosphere in the city of Maribor**

Contact: International Relations Office Sanja Kocijan, MSc.

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Deadline for application : **30th of November 2020**