



E-APPLICATIONS  
(STUDENT)



Uniwersytet  
Ekonomiczny  
w Katowicach

04-09-2024

The student submits electronically via USOSweb an application for repeating a subject.

1. To submit an application, log in to [usosweb.ue.katowice.pl](https://usosweb.ue.katowice.pl), then go to the section STUDENT'S SECTION – APPLICATIONS,
2. Select the field SUBMIT NEW APPLICATION,
3. Select the APPLICATION TYPE – and then go to the section FILL THE FORM.

**NOTE:**

In the description of application, IMPORTANT information on how to fill it out correctly is provided. If there are any formal errors, the application will be rejected.

For the application to repeat a subject, you need to select the semester in which the subject was not passed. The addressee of the application is the dean of the School of Undergraduate and Graduate Studies.

In the case of continuing courses when you have not passed the semesters before the exam, you must apply to repeat the subject at each semester from which the failed subject comes.

EXAMPLE: Failed retake mode in the 3rd semester of a foreign language. Student needs to submit an application to repeat the subject for both the 3rd and 4th semesters.

**Remember!**

By submitting the application student declares that he/she is aware of the responsibilities arising from false statements in writing.

4. The list of submitted applications is available in the section STUDENT'S SECTION – APPLICATIONS. To view the decision, go to the DETAILS option.
5. The student is obliged to check the status of the application. In the event of a negative decision due to formal errors or lack of statutory basis, a corrected application must be submitted.