

APPRENTICESHIP AGREEMENT

concluded on in Katowice between:
University of Economics in Katowice, 50 1 Maja Rd., 40-287 Katowice, represented by:
Dean of the Faculty
at counter-signature of – Quaestor
hereinafter referred to as the **University**,
and
Mrs/Mr
presenting a passport (series, number)
resident in
contact telephone hereinafter referred to as the **Student**

§ 1

The subject of the Agreement shall be the determination of the conditions of learning on the Studies mentioned in § 2 par. 1, including the fees for the studies according to the art. 160a in relation to the art. 43 par. 3 – 5 of the Act of 27th July 2005 on Higher Education (i.e. Polish Office Journal of 2016, pos. 1842 as amended), hereinafter referred to as the Act.

§ 2

1. The University shall declare that the Student is accepted for the studies of¹ on the Faculty of, led in the **full-time/extramural** form in the field of study
2. The University, acting according to the valid provisions of the Law, including the Act and the documents in force on the University: the Statute, Rules and Regulations for Studies, and curricula, shall oblige to provide to the Student the educational service from day to the end of the duration of studies determined in § 11 of studies and mentioned in § 1 and issue a diploma certifying successful completion of studies after the Student meets all the required conditions.
3. The University shall provide the conditions for learning through: the execution of curriculum pursuant with the requirements in force in this scope, the provision of a qualified scientific and educational staff, and the organisation and service of the educational process.

§ 3

1. The foreigner shall oblige to follow the conditions determined by this Agreement and in particular she/he shall accept the financial conditions mentioned in § 4 and shall oblige to pay the tuition resulting from this Agreement on time.
2. The rights and obligations of the Student shall result from the generally applicable legislations and internal provisions of the University, including in particular the Rules and Regulations for Studies, which is an integral part of this Agreement.

§ 4

1. The types of fees charged by the University and the rules of pricing related to the educational process in the University shall be made by the Senate of the University in the form of a Terms and Conditions for charging fees for the educational services related to the education of people, who are not Polish citizens on the full-time and extramural studies of First and Second Degree on the University of Economics in Katowice and other fees, hereinafter referred to as the Terms and Conditions, which is an integral parts of this Agreement.
2. The amount of fees mentioned in the Terms and Conditions shall be determined by the Rector according to the valid provisions of Law. The amount of fees, determined by the regulation of the Rector that shall be valid on the day of concluding this Agreement, shall not change for the whole duration of the Agreement, with the exception of par. 3.
3. In case of a change of the amount of tax burden for services covered by this Agreement or other events that shall influence the amount of educational costs that are independent from the University, the University shall reserve the right to change the amount of fees within the limits of the equivalence of benefits.
4. The rules for releasing from fees, the alterations of the period of payment, as well as the refunds of fees (e.g. in the event of a removal from the student list) and the rules for paying and the amount of fee in the event of repeating a year or semester shall be determined by the Terms and Conditions.
5. The Student shall declare that she/he has familiarised with the Terms and Conditions, the valid orders of Rector on the amount of fees for education, and with other internal acts in force on the University that determine the rights and obligations of a student before signing the Agreement. The contents of the internal acts, which are an integral part of this Agreement, shall be present on the website www.ue.katowice.pl.
6. Regardless of the provisions of par. 6, the Student shall confirm that she/he has received the First Degree Student's Handbook, which contains the following legal acts valid at the moment of beginning the studies that constitute the Annexes to the Agreement:

¹ write down appropriately "First Degree Studies" or "Second Degree Studies"

- a) Rules and Regulations for Studies,
 - b) The Terms and Conditions of charging fees for educational services related to the education of people, who are not Polish citizens, on the Full-time and Extramural studies of First and Second Degree on the University of Economics in Katowice and other fees,
 - c) The Order of the Rector on the amount of fees for additional educational services caused by unsatisfactory learning results on the Full-time/Extramural studies of First and Second Degree and other fees,
 - d) The Order of the Rector on the rules of undertaking and following tertiary education on the University of Economics in Katowice by people, who are not Polish citizens,
 - e) The Order on the fees for studies and educational services provided by the University of Economics in Katowice for Foreigners.
7. The University shall have the right to charge statutory interest from fees paid not timely for each day of delay.
 8. The claims resulting from the Agreement shall become time-barred after three years.

§ 5

The Student shall be obliged to inform the University in writing every time she/he changes the personal data and contact details. In the event of failure to do so, the correspondence sent to the last known address shall be considered as delivered.

§ 6

1. Failure to pay the fee or instalment by the Student due the date determined in the Terms and Conditions may result in removing the Student from the student list. The removal from the student list shall be preceded by a notification about the initiation of proceeding regarding the removal from the student list. Failure to settle the unpaid fees within 7 days from the day of receiving the notification shall result in the Student being removed from the student list due to the failure to settle the fees.
2. In the event mentioned in par. 1 the Agreement shall be terminated on the day of removal from the student list.
3. In case of occurrence of circumstances other than the ones mentioned in par. 1 that shall entitle the University to remove the Student from the student list according to the Rules and Regulations for Studies, this Agreement shall be terminated on the day of removal from the student list.
4. The removal of the Student from the student list shall not release her/him from the obligation to settle the unpaid tuition fees and other fees due to the University for providing educational services to the Student up to the moment of removal.

§ 7

Any changes of the Agreement shall require the written form under the pain of invalidity.

§ 8

1. The Student shall have the right to terminate this Agreement. For its validity, the termination shall be recorded in writing.
2. The Agreement shall be terminated on the last day of the month, in which the written termination was submitted to the competent Dean's office. In the event of sending the termination via mail, the Agreement shall be terminated on the last day of the month, in which the University received the termination. The provisions of § 6 par. 4 shall be applied accordingly.

§ 9

1. In the event of removing the Student from the student list, the suspension in student's rights, or completing the studies, the Student shall be obliged to immediately return the student card to the Dean's office with the reservation for par. 2.
2. The Student, who shall undertake the Second Degree studies on the same year, in which she/he completed the First Degree studies on the University, shall return the student card after completing the Second Degree studies.

§ 10

The matters not covered by this Agreement shall be governed by, in particular, the provisions of the Civil Code, provisions of the Act on Higher Education, provisions of the Statute of the University, and the Rules and Regulations for Studies on the University of Economics in Katowice, and other legal acts that govern the rights and obligations of the Student.

§ 11

This Agreement shall be concluded for the duration of the studies determined by the study programme.

§ 12

The Agreement shall come into force on

§ 13

The Agreement shall be made in two identical copies with one copy for each Party.