National Cheng Kung University

NCKU STUDENT EXCHANGE PROGRAM

INFORMATION SHEET AY 2015-2016

Overview of NCKU	
National Cheng Kung University (NCKU), established as "Tainan Technical College in 1931, has evolved itself into one of the most established comprehensive universities in Taiwan. The NCKU teaching and researching system has 9 colleges (College of Liberal Arts, College of Sciences, College of Electrical Engineering and Computer Science, College of Planning and Design, College of Management, College of Medicine, College of Social Sciences, and College of Bioscience and Biotechnology), 43 undergraduate programs, 75 master's degree programs, 54 doctoral programs and 78 master's degree for working professionals.	
Location	City: Tainan (Population: 1,883,451) Country: Taiwan (Population: 23,404,243)
Number of incoming exchange students per year	≈500
Number of enrollment	≈22000
Area	187 hectares (461.9 acres)
Language of instruction	Chinese
Programs with substantial portion of courses taught in English	(1) International Master Program on Natural Hazards Mitigation and Management (2) International Bachelor Degree Program on Energy(IBDP-E) (3) The International Curriculum for Advanced Materials Program (iCAMP) (4) International Master Program of Civil Engineering and Management (5) Institute of Creative Industries Design (ICID) for Master's Program (6) Institute of International Management (IIMBA)for Master's Program (7) Department of Nursing for Master's Program in the College of Medicine
Language course	Exchange students are eligible for free Chinese language courses. (3 hours per week, No-credit course)
List of departments	http://web.ncku.edu.tw/files/11-1000-182.php
Course information	http://class-qry.acad.ncku.edu.tw/qry/index.php?lang=en with Advanced Search on the upper left corner of the webpage. Courses Taught in English Fall, 2015. Courses Taught in English Spring, 2016.

Academic transcripts	Transcripts will be delivered to the corresponding office of students' home university. It will take 1-2months after the semester ends.

Student Exchange Program

Office in charge	International Relations Division (IRD), Office of International Affairs (OIA)
Supervisor	Associate Prof. Hsiao-Wen Wang, Director of IRD
Coordinator for incoming students	Ms. Weili Teng (Phone:+886-6-2757575 ext. 50961)
Coordinator for outgoing students	Ms. Charlene Kuo (Phone:+886-6-2757575 ext. 50966)
Address	International Relations Division (IRD) Office of International Affairs National Cheng Kung University No.1, University Road, Tainan City 701, Taiwan (R.O.C.) Zip:70101
E-mail	em50961@email.ncku.edu.tw

Application Deadlines

Fall Semester (September-January)	April 15, if students plan to enroll for the Fall Semester (September - January)
Spring Semester (February-June)	October 30, if students plan to enroll for the Spring Semester (February - June)

Application procedure

1.Nomination	The partner Universities shall inform NCKU by email with an Excel attachment of the nomination information, in accordance to the places of exchange agreed per academic year. (Excel nomination form to be provided separately to the corresponding coordinators)
2.Application materials required: **NOTE**: All prospective exchange students shall refer to [**Departmental Requirements for Exchange Students at NCKU, AY2015/2016**], for specific requirements posted by NCKU departments and institutes. All materials shall be prepared in the form of **clear & colored**	1. **Passport-size photo** (JPG/PNG, <5mb) 2. **Official Enrollment Certificate** (PDF, <5mb) 3. **Latest official transcript in English** (PDF, <5mb) 4. **Autobiography,** signed and dated (PDF, <5mb) 5. **Study plan** for the exchange period, signed and dated (PDF, <5mb) 6. **Recommendation letters, signed and dated** (PDF, <5mb, **at least 2**) 7. **Bank statement issued by a financial institution** (PDF, <5mb) *A financial statement is to verify that the student has at least NT$100,000 available for one academic year, or NT$50,000 for one academic semester to support his/her

scanned copy of the originals and be submitted to NCKU Online Application. **No mailing of original documents is required**.	exchange program financially. 8. **Information page of passport** (PDF, <5mb) 9. **Photo ID, both sides** (PDF, <5mb, Required for Chinese nationality only) 10. **Certificate(s) of Chinese language or English language proficiency** (PDF, <5mb, optional) 11. **Other supporting documents** (PDF, <30mb, optional. Students, who are required to provide their portfolios, may upload file(s) here.)
3. NCKU online application	Nominated students shall complete their application at NCKU online application by the due date. The online application URL will be available with your exchange coordinator. Fee-paying exchange students will need to email the program coordinator, Ms. Weili Teng, at em50961@email.ncku.edu.tw for access to NCKU online application.
4.Annoncement of Acceptance	It will be available 6-8 weeks after the application closes.

Accommodation

On-campus housing	After students have been accepted to NCKU, they will be prompted by email to proceed their accommodation application online. Please note that on-campus accommodation is not guaranteed and students will be responsible for their own housing expenses, unless specified differently in an agreement. To have a quick review of NCKU on-campus dormitory designated to exchange students, please visit Ching 3 Dorm, which offers double rooms to international or graduate students.
Off-campus housing	OIA provides advice on finding off-campus accommodation upon request. Students may consider Prince Hall, which serves NCKU students exclusively with better accommodations. In this case, students will have to apply by themselves, as it belongs to a private sector.

Cost of study and living estimates

Tuition Fees	In accordance with bilateral student exchange agreements, an exchange student, with nomination, needs to pay tuition fees to his/her home university rather than to the host university. Students, who apply with no nomination, or are from universities that have no student exchange agreement with NCKU, will need to

	pay tuition fees to NCKU as a foreign student. For tuition schedule, please visit https://admissions.oia.ncku.edu.tw/doc/view/sn/9
Cost of Housing	Student dormitory: NT$13,700 per semester(subject to change) Off-campus: NT$3500-$8500 per month
Living Cost	Living expenses range from $6,000 to $10,000 NTD per month, depending on individual lifestyle.

Health Insurance

Mandatory NCKU student group insurance	Each student is required to join in NCKU student group insurance at around NT$200 for one semester upon registration.
Private overseas insurance	All exchange students need to purchase their own overseas insurance in their home country before departure. A copy of valid insurance summary is required for registration at NCKU.

Health Exams

Mandatory Type B Health Certificate	All new incoming exchange students are required to take a health exam in their countries to fulfill items on Type B Health Certificate within 3 months prior to the registration day of NCKU. Students should submit their Type B Health Certificate to OIA upon registration. In case students are not able to finish their health certificate in their countries in advance, health checkup will be available at NCKU hospital or other qualified medical centers in Tainan. It should be done in the first week of the semester, as lacking of the health certificate will result in a failure to complete the registration procedure. Please note that Type B Health Certificates is also one of the documents required to apply for Resident Visa for one-year exchange students.

Visa

Visitor visa	Students admitted to an exchange student program must apply for a Taiwan (ROC) **visitor visa** with annotation "FS" followed by the name of the university, prior to entering Taiwan. When necessary, students may apply for a visa extension in Taiwan. **Please be advised not to enter the country with a landing visa, which may not be extended**. More information may be found at Bureau of Consular Affairs (BOCA)

	PRC nationals need to obtain a special type of visa, Taiwan Entry Permit to enter Taiwan. NCKU will apply on behalf of the students of PRC nationality after their acceptance is granted. Hong Kong or Macau residents holding Hong Kong or Macau IDs may apply for Taiwan Entry Permit on their own at Taipei and Economic Office (HK). Students will be responsible for all visa-related fees.
Resident Visa	Exchange students, who will stay for two semesters and hold ordinary passports or other legal travel documents, may apply for resident visa.