

INTERNSHIP GUIDELINES:

1) The internship is **obligatory**.

2) **IF YOU NEED TO HAVE A MANDATORY INTERNSHIP** (check the recruitment offers on our website - <https://www.ue.katowice.pl/biznes/publikacja-ofert-rekrutacyjnych/oferty-pracy.html>)

Before internship you need to deliver to the **School of Undergraduate and Graduate Studies: OBLIGATORY INTERNSHIP HOST AGREEMENT** with a signature of the master thesis supervisor (when your internship takes place during the academic year additionally signature from the vice-dean – dr hab. Andrzej Bajdak, prof. UE - is required)

Two weeks after your mandatory internship you need to deliver the **INTERNSHIP COMPLETION FORM** signed by the company's representative and master thesis supervisor to the **School of Undergraduate and Graduate Studies**.

2) **IF YOU HAVE OTHER DOCUMENTED ACTIVITIES WHICH COULD BE RECOGNIZED AS THE MANDATORY INTERNSHIP:**

- Employment under a contract;
- Own business activities;
- Internship at another University;
- Internship organized through Erasmus internship program.

In this case you need to deliver the **INTERNSHIP COMPLETION FORM** signed by the company's representative (in the case of Erasmus – the signature of an employee of the International Relation Office of our University), the master thesis supervisor and the vice-dean dr hab. Andrzej Bajdak, prof. UE.

CONTACT:

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